

# Scheduler

## Westbourne Park

*Salary dependent on skills and experience*



*Tower Transit is a forward thinking and fast growing bus operator, and a key player in London and Singapore, two of the world's top cities. Additionally there are subsidiaries in Cambridge and Perivale delivering commercial and specialist coach services. We employ around 2100 people across 4 different sites in the UK, and a further 900 in Singapore. A dynamic and innovative business, we are always looking at new and exciting ways of working whilst striving to be the worlds most respected passenger transport operator.*

**We are now looking for a Bus Scheduler and we are looking for an individual with a passion for how bus schedules are put together. If you like numbers and like solving numerical challenges and have an interest in the Bus business and think you have the magic to keep the London bus network moving, then please let us know. You may already be an experienced scheduler looking for a fresh new challenge in an exciting business or alternatively you may be looking to take the steps to establishing a career with a forward thinking company. Either way we would be very interested in hearing from you.**

### **Key Responsibilities**

- Producing effective schedules, with the aid of a computerised schedules programmes, and the Driver rotas for all of the Tower Transit operations.
- Reviewing existing schedules, which may include completing route surveys and risk assessments for specific routes.
- Research and prepare information which may assist the Schedules Manager in meetings with Transport for London (TfL) about service planning and schedules.
- Monitoring Tower Transit's contractual obligations to ensure they meet with the agreed requirement in relation to services and schedules.
- Take an active role in producing revised timetable information for the public within the timescales dictated by TfL.

### **Knowledge and Skills -**

We are looking for someone with good communication skills, who is able to work with a wide range of people. Ideally you will have a logical mind that is able to tackle unexpected challenges flexibly and think about ways round issues that may arise.

**The role would suit an enthusiastic team player who is able to deliver in a fast moving dynamic operational environment and who is able to support the delivery of excellent performance within the challenging environment of London's busy streets.**

**If you are interested in this role please forward a CV and covering letter stating your current or most recent salary – either by email to [sonia.gentles@towertransit.co.uk](mailto:sonia.gentles@towertransit.co.uk). or by post to Sonia Gentles, HR Advisor, Tower Transit, Westbourne Park Bus Garage, Great Western Road, London, W9 3NW  
Closing date 28 July 2017**